

2025 Lobby Days

Meeting Do's and Don'ts

Do's

Before the Meeting

- Do some homework. Know where the member stands on AAUW's values.
- Make sure you understand the bills. Review the bill talking points and ask if you are not sure.
- If you are meeting over Zoom, make sure your equipment is working and there are no distractions.

During the Meeting

- Relax! They're just people!
- Let them know if you are a constituent.
- Let your pride in AAUW shine through.
- Stick to your allotted time.
- It's okay to read from the talking points.
- Give them time to ask questions and listen carefully to responses.
- It's okay to say "I don't know". Tell them you'll find out and someone will circle back. **Write it down!**
- Ask if you can count on the member's support.

Don'ts

- If you have been a campaign contributor, **DO NOT MENTION IT!**
- Don't be late. Check in a few minutes ahead of time to avoid computer glitches.
- If the legislator is about to speak or is speaking, do not interrupt.
- Don't ramble.

Some "Don't Forgets"

- Designate someone to take a picture of the screen.
- Be flexible.
 - We may have last minute changes beyond our control.
 - Your member or staffer may be late.
 - Your member or staffer may have to cut the meeting short.
 - There may be technical glitches.
 - Get contact information.
 - Make note of questions/concerns/responses.
 - Send a thank you email.