

2025 Lobby Days

Team Leader's Responsibilities

Thank you for agreeing to be a Lobby Days Team Leader!

Team Leaders are AAUW of Oregon members, Public Policy Committee members, Branch Officers, and Branch Presidents.

Team Leaders will be asked to:

1. Be the point of contact for all communications with the Lobby Days Committee.
2. Contact Team members and confirm that they are available on the scheduled days and times.
3. Make sure Team members have the meeting location or Zoom link.
4. Decide which Team members are assigned to present the six bills.
5. Meet with Team members before the training to make sure everyone knows their role.
6. Take the lead in presenting the Team members and our bills to the Legislator or his/her staff.
7. Send a Thank you email to the legislator or staff member with which you meet. and
8. Help us track the success of Lobby Days by completing the Visit Evaluation form.